



# NEW YORK TAMIL ACADEMY

*ஒழுங்குமுறை விதிகள்*

**Rules and Regulations**

(2016-2017)

## **GENERAL INFORMATION**

This handbook contains rules and regulations for students regarding the daily activities of NYTA. If a certain point is not clear, the Student Handbook should be referred for resolution.

## **BEHAVIORAL GUIDELINES**

Students are expected to act in a manner that promotes their learning, safety and well-being, and does not interfere with the learning, safety, and well-being of others. Students are expected to behave in accordance with School policies and school regulations. Students who demonstrate responsible behavior will be knowledge positively. When students choose to behave inappropriately, it is the responsibility of the school personnel to intervene. To ensure this, the school has established clear student discipline policies and identified consequences appropriate with the behavior.

## **RULES AND REGULATIONS:**

- Drop off time is 6:55 PM and Pick up time is 9:00 PM.
- Parents are advised to stay outside the classrooms during the class hours. The class rooms were booked for the kids and teachers and School Board need to maintain the room capacity and not to exceed them.
- Thamizh Thai Vaazhthu will be sung as soon as the class starts in the respective class rooms.
- Please follow the Local school district guidelines regarding the children's health. Please skip the classes if your kids were sick.
- Bring the school textbook, notebook and pencils to every class without failure to avoid delays during class. Teachers will not have any spare textbooks or notebook to spare during the session.
- It is parent's responsibility to bring the kids up to speed if they miss classes. The classes will be followed with the strict syllabus and schedule.
- Please advise the kids to follow the rules of the community center and avoid running around and make noise.
- Classes will be run unless and otherwise the school facility is closed. Parents will be notified with if the center will be closed in advance in email and announced in the website.
- Attendance will be maintained by the class teachers.
- No toys, video games and are allowed.
- Mobile phones should be on silent mode during school hours.
- School will not be responsible for any lost personal items.
- Intro level Students should be potty trained. Bring a spare dress.

- The NYTA Library is maintained by Mrs. Parimala Selvan .If you need any books please mail to [parimala2000@gmail.com](mailto:parimala2000@gmail.com) in advance. List of available books can be obtained from Mrs. Parimala.
- Any fee amount should be mailed to the specific address given in the application form. No money transaction in the form of cash / check is allowed in the school premises.
- The semester fee and registration fee paid were non-refundable.
- School Board has rights to change the classes venue based on availability.
- School Board has rights to change the above Rules/Regulations and add any new ones.
- Any other issues, omissions, or inaccuracies you feel should be addressed in this handbook should be emailed to the School Administrator ([school@nytamilacademy.org](mailto:school@nytamilacademy.org)) at your earliest convenience so that they can be appear or be corrected immediately.